

CERTIFICATION EXAM

After you have completed each of the five practice returns, download this exam. Only one answer is correct. Refer to the Cheat Sheets found on the Training Screen of the EZ-Taxonline web page and to the processes described in the practice returns. Be sure to answer the questions about yourself at the end of the exam. When you are finished, fax this to 931-443-5507. Look for your certificate to come to your office.

1. The information from a 1099-Misc form is entered on the Estimate page under:
 - A. Wages as reported on W-2s
 - B. Unemployment Income
 - C. The 1099-Misc form in the dark grey boxes
 - D. The line concerning Other Adjustments to Income

2. An unmarried woman comes into your office to file her taxes. She and her two minor children are the only ones living in their apartment. What is her filing status?
 - A. Married filing Joint
 - B. Single
 - C. Head of House
 - D. Married filing Separate

3. Your client's filing status is Head of House. He has deductions to claim such as mortgage interest and church donations. His total itemized deductions amount to \$7,500.00. The best way to file is:
 - A. Complete Schedule A, Itemized Deductions
 - B. Complete Schedule C
 - C. Default to the Standard Deduction on the 1040
 - D. None of the above

4. After the form 8879 is printed and signed one copy must be given to the client. Your software will print two copies of this form. What should you do with this extra copy:
 - A. Discard by shredding or burning
 - B. Have the client sign and mail to the IRS
 - C. Have the client sign and keep in your office
 - D. Have the client sign and submit to your company's main office

5. When you have finished entering data on all of the worksheets and have reached the Final Review page, if the refund amount of the Actual column does not match the refund amount of the Estimate column, what should you do?
 - A. Go ahead and send to return to the IRS
 - B. Save the return and explain why you cannot continue to your client
 - C. Immediately contact Technical Support
 - D. Contact Technical Support after you have exhausted all efforts to reconcile the differences.

6. You submitted a client's tax return yesterday. Instead of a check print, the return status came back "Rejected". Should you:
 - A. Telephone Technical support for instruction
 - B. Review your files to determine if you can fix the error and re-submit
 - C. Contact the client in the event that they could have given you incorrect information, correct and re-submit
 - D. All of the above situations could be correct, based on the nature of the reject

7. According to the Interview Sheet and the Estimator, the client's daughter qualified for EIC. After you entered all information on the Dependent information portion of the return, no EIC was given on the "Actual" column on the Final Review portion. What could have caused this?
 - A. Failure to indicate that the child lived with the taxpayer for 12 months
 - B. The child was over age 18 and you failed to indicate that this dependent was a student.
 - C. You chose the relationship drop-down key for "parent" instead of "daughter"
 - D. All of the above

8. Which of the following reasons prevent a dependent from qualifying the taxpayer from receiving EIC credit?
 - A. Dependent does not live with the taxpayer
 - B. Dependent is over age 18 and does not attend school
 - C. Dependent is the child of a live-in girlfriend
 - D. All of the above

9. Which of the following is not a benefit of the Protection Plus program?
 - A. Gives the taxpayer assistance if audited by the IRS
 - B. Pays penalties and interest (up to \$1000) if assessed by the IRS
 - C. Pays additional taxes assessed due to an audit
 - D. Relieves the taxpayer the burden of facing an IRS audit alone

10. What information is not required to be entered on a W2 form?
 - A. Wages and federal income tax withheld
 - B. SS and Medicare wages and SS and Medicare taxes withheld
 - C. Information on blocks 13 and 14
 - D. Interest Earned
 - E. All of the above
 - F. None of the above

11. The taxpayer wants you to give him a refund the next day. Which Refund Option do you select:
 - A. RAL
 - B. ERC
 - C. Direct Deposit
 - D. Paper Return

12. To find helpful, accurate information concerning rules about filing status and qualifying dependents, refer to
- A. Cheat Sheets found on the website
 - B. Call Technical Support
 - C. Pretend to be an expert
 - D. Call your home office
 - E. A and B
 - F. B and E
 - G. All of the above

Company Name

Your Name

Mailing Address of your Office

Telephone number